

CONSTITUTION OF Galashiels Camera Club

1. Name

The name of the association is Galashiels Camera Club (hereinafter referred to as "the Club")

2. Objects

The Club is a non-profit-distributing voluntary association, which aims to promote all types of activity relating to photography, and to hold social functions for the benefit of members and their friends.

3. Powers

- (a) To effect insurance of all kinds.
- (b) To purchase, take on lease, hire, or otherwise acquire, any property or rights which are suitable for the Club's activities.
- (c) To improve, manage, develop, or otherwise deal with, all or any part of the property and rights of the Club.
- (d) To sell, let, hire out, license, or otherwise dispose of, all or any part of the property and rights of the Club.
- (e) To borrow money, and to give security in support of any such borrowings by the Club.
- (f) To raise funds in pursuance of the Club's objects and to accept grants, donations and legacies of all kinds and any reasonable conditions attaching to them.
- (g) To pay bona fide expenses and running costs incurred in pursuance of the objects.
- (h) To employ such staff or consultants as may be required by the Club from time to time.
- (i) To do anything which may be incidental or conducive to the furtherance of the Club's objects.

4. Membership

- (a) Membership of the Club is open to anyone who supports its aims.
- (b) The Management Committee may, with just cause, refuse to admit any person to membership; any appeal against such a decision shall be considered at a General Meeting of the membership.
- (c) The Secretary shall maintain a register of members, setting out the full name and address of each member, the date on which he/she was admitted to membership, and the date on which any person ceased to be a member.
- (d) The annual membership fee will be set at the AGM.

5. General Meetings:

- (a) A General Meeting (AGM) will be held approximately annually, within three months of the date to which the accounts are made, up to receive an annual report by the Chairperson, to consider the annual accounts and appoint an independent examiner, and to elect the Chairperson, Vice-chairperson, Secretary, and Treasurer and the other members of the Management Committee; no member may hold more than one of these offices concurrently.
- (b) A Special General Meeting may be called at any time by the Management Committee or at the request of ten members of the Club, stating the purpose of the meeting.
- (c) The quorum for General Meetings shall be ten members or two thirds of the membership, whichever is fewer.
- (d) At least fourteen days' notice of General Meetings must be given to members
- (e) If there is an equal number of votes for and against any resolution, the chairperson of the meeting shall be entitled to a casting vote as well as a deliberate vote.
- (f) Minutes will be taken of proceedings at all General Meetings, including the names of those present, and, after approval, these will be signed by the chairperson of a subsequent General Meeting.

6. Management Committee and Office Bearers

- a) The Management Committee will consist of a maximum of ten members who will manage the Club on a day-to-day basis.
- b) The quorum for meetings of the Committee shall be three.
- c) In the event of casual vacancies, the Committee may co-opt / appoint up to one third of the maximum number of Committee members to serve until the next Annual General Meeting.
- d) In the event of a vacancy in one of the four elected offices of Chairperson, Vice-Chairperson, Secretary, and Treasurer, whether by resignation or otherwise, the Committee shall appoint a replacement from amongst themselves
- e) The Committee shall meet at least twice a year and, additionally at the request of the Chairperson or three members of the Committee; at least 7 days' notice of Committee meetings shall be given.
- f) Minutes will be taken of proceedings at all Committee Meetings, including the names of those present, and, after approval, these will be signed by the chairperson of the following Committee Meeting.
- g) All Committee members shall retire from office at the Annual General Meeting but will be eligible for re-election.
- h) Members of staff may not be members of the Committee.
- i) A member of the Committee who has a personal interest in any transaction or other arrangement that the Club is proposing to enter into, must declare that interest at a meeting of the Committee and may not vote in that respect.
- j) If there is an equal number of votes for and against any resolution, the chairperson of the meeting shall be entitled to a casting vote as well as a deliberate vote.

7. Finances

- (a) A bank account in the name of the Club shall be kept. The signatures of two persons out of three appointed from the Management Committee shall be required for its operation; signatories shall not be related.
- (b) A statement of accounts shall be made up to 15th March in each year and shall be independently examined in accordance with any current legislation.

8. Dissolution

- (a) If the Club determines that, for any reason, it is appropriate for the Club to be dissolved, it shall convene a Special General Meeting giving at least 21 days' notice and stating the terms of the proposed resolution.
- (b) If the proposal to dissolve the Club is confirmed by a two-thirds majority of those present and voting, the Club shall have the power to dispose of any assets remaining after satisfaction of debts to another voluntary Club with similar aims and objectives in the Scottish Borders, if none such is found in Scotland, and failing that the United Kingdom.

9. Amendments to constitution

This constitution may be amended by a resolution passed by not less than two thirds of those present and voting at a General Meeting, providing that due notice has been given including the terms of the resolution. No amendments may be made if their effect would be to render the Club ineligible for charity status.

This constitution was adopted at a General Meeting of Galashiels Camera Club on

This is certified as a true copy of the Constitution.

Printed name and address of Chairperson

.....

Signature of Chairperson :.....

Printed name and address of Secretary

.....

Signature of Secretary:

Names of other people attending the meeting :