

GALASHIELS CAMERA CLUB

CONSTITUTION & RULES

1. <u>NAME:</u>	The name of the Club shall be the Galashiels Camera Club.
2. <u>OBJECT:</u>	The object of the Club shall be to promote all types of activities relating to photography; and to hold social functions for the benefit of members and their friends.
3. <u>MEMBERSHIP:</u>	Membership of the Club shall be open to anyone on payment of the annual subscription, by October 31. A member of the Club may at the Annual General Meeting be elected an Honorary Life Member for rendering outstanding service to the Club.
4. <u>MANAGEMENT:</u>	The Club shall be managed by a Committee of Management elected by the members at their Annual General Meeting. The Committee of Management shall comprise the Chairman, Vice Chairman, Secretary, Treasurer and up to six other members of the Club; and shall be eligible for re-election each year.
5. <u>POWERS:</u>	The Committee of Management shall have the power to transact all the business of the Club, and to call a General Meeting of the Club. In the event of a vacancy occurring by resignation or otherwise, the remaining members of the Committee of Management shall have the power to co-opt any member of the Club until the next Annual General Meeting. Five members of the Committee of Management shall form a Quorum.
6. <u>GENERAL MEETINGS:</u>	The Annual General Meeting shall be held annually towards the end of the season for the election of the Committee of Management; to receive the Annual Report and Statement of Accounts and to transact any other competent business.
7. <u>SPECIAL OR EXTRA-ORDINARY GENERAL MEETING:</u>	A special or extra-ordinary General Meeting may be called at any time by the Committee of Management; or by a requisition being sent to the Secretary signed by at least 10 members stating the purpose of the meeting. Notice of such a meeting must be given to the members at least 7 days prior to the date of the meeting.

8. <u>QUORUM:</u>	At the Annual General Meeting and any other Special or Extra ordinary meeting, 10 members or two thirds of the total membership, whichever is the fewer, shall form a Quorum; and at all meetings of the Club the Chairman, in his absence the Vice Chairman, and in the absence of both, the immediate Past Chairman, and failing such, any member elected by the meeting shall preside. At all meetings the Chairman shall have a casting as well as a deliberate vote.
9. <u>COMMITTEE MEETINGS:</u>	The Committee of Management shall meet as and when required. The Secretary shall call a special committee meeting at any time on the request of the Chairman or any three members of the Committee of Management.
10. <u>CAPITAL EXPENDITURE:</u>	The members of the Club shall be responsible for any debt due by the Club, but the consent of the members must be obtained before the Committee of Management shall incur any Capital Expenditure exceeding £200 in respect of any one item.
11. <u>SECRETARY:</u>	The Secretary shall keep a record of the proceedings of Ordinary, Extra-ordinary and Committee meetings of the Club and shall call such meetings and generally take charge of all papers, books and records belonging to the Club. He/she shall keep a regular and exact minute of all meetings. He/she shall keep a Roll Book of all members of the Club and conduct all correspondence.
12. <u>TREASURER:</u>	The Treasurer shall receive and disburse all money due to and by the Club. All funds of the Club shall be lodged in a Bank or Building Society in the name of the Club. The Treasurer shall submit to the Annual General Meeting a detailed statement of the Income & Expenditure and funds of the Club for the preceding year. The books of the Treasurer shall at all times be open to inspection by the Committee of Management.
13. <u>AUDITOR:</u>	The Committee of Management shall appoint an Auditor.
14. <u>SUBSCRIPTIONS:</u>	The Annual Subscriptions shall be fixed at the Annual General Meeting and reviewed from time to time. New members joining the Club after 31st December shall be allowed a reduction of 50% on the current annual subscription.

15. <u>MEMBERS RIGHTS AND PROPERTY:</u>	The property and monies of the Club shall belong to the members during membership equally but the right and interest shall be personal and limited to himself/herself and shall expire with his/her membership.
16. <u>MISCONDUCT:</u>	If the conduct of any member is such that it appears to the Committee of Management to endanger the character, interest or good order of the Club, it shall be in the power of the Committee of Management to strike his/her name off the Roll of members.
17. <u>COMPLAINTS:</u>	Any complaint must be made in writing to the Secretary for submission to the Committee of Management.
18. <u>DISSOLUTION:</u> * Amended 06/05/2009	Dissolution of the Club shall take place upon a resolution passed and confirmed by a majority of at least 2/3 of the votes of members present and voting at <u>two</u> successive Special General Meetings held at an interval of not less than 14 days. * <u>Surplus funds of the Club, if it is dissolved, shall be given or transferred to such other charitable institution (or institutions) having similar objectives as the members of the Club may determine or failing that shall be applied for some other charitable purpose.</u>
19. <u>ALTERATIONS & AMENDMENTS TO THE CONSTITUTION:</u>	No alteration or amendment to the foregoing rules shall be made except at the Annual General Meeting or at a special General Meeting called for that purpose. The terms of the alteration or amendment must be submitted in writing to the Secretary at least 14 days before the said meeting. Such alteration or amendment shall only be adopted by a vote of 2/3 majority of the members present and voting.

This amended constitution was adopted at a Special General Meeting of Galashiels Camera Club on 26th March, 2014.

Name (block capitals)	Signature	Position
		Chairman
		Secretary
		Treasurer
		Ordinary Member
		Ordinary Member
		Ordinary Member